

Public Document Pack



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13 February 2018*

SUPPLEMENTARY PACK

OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP - CORRAN HALLS, OBAN on WEDNESDAY, 14 FEBRUARY 2018 at 2:00 PM.

I refer to the above meeting and enclose herewith agenda items 6a (Community Transport initiatives in Oban, Lorn and the Isles) and 11 (Dates of next meetings 2018/19 which were not included in the original agenda pack).

Douglas Hendry
Executive Director of Customer Services

ITEMS

6. COMMUNITY FOCUS

Community Transport

- (a) Community Transport initiatives in Oban, Lorn and the Isles (Pages 3 - 4)

Summary information by Laura MacDonald, Community Development Officer

11. DATE FOR FUTURE MEETINGS 2018/19

Report by Area Committee Manager
(Pages 5 - 8)

Oban Lorn & the Isles Community Planning Group

Margaret Adams (Chair) Councillor Elaine Robertson (Vice-Chair)
Shirley MacLeod, Area Committee Manager (Clerk)

Contact: Danielle Finlay, Senior Committee Assistant – 01436 657646

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Community Transport Schemes in Argyll and Bute

There are a range of groups across Argyll and Bute ranging from car schemes using volunteers with their own cars, to outfits owning 8 accessible minibuses with well-trained, paid drivers. A couple of summary points that may be of use to the ACPG to consider when establishing what they require for Oban:

Paid staff are often necessary. Of the 6 groups that Argyll & Bute Council provide direct grant funding to, all of these employ some sort of paid coordinator or administrator, usually part time. A paid coordinator provides accountability, and ensures that all clients and drivers/volunteers/employees have a single point of contact in regards to organising what can be a complex mix of journeys and needs. Paid drivers are also used by many of the groups to provide a reliable service – many clients with dementia or Alzheimer's appreciate a consistent friendly face, which can be hard to achieve with volunteers, although not impossible.

Buying vehicles is not always best. Often one of the first items considered by new community transport groups is how to purchase a people carrier or minibus. In reality assessing what is required first is best, as utilising volunteers with their own cars and paying a mileage rate, or hiring one of the Council minibuses can provide a more cost effective solution. There is an example of the latter on the island of Luing, where the local shopping club hires the school minibus and provides a Community Transport service for the residents.

The below is by no means an exhaustive list of community transport providers, they include some of the best and cover the various forms community transport can take across Argyll:

North Argyll Volunteer Car Scheme (NAVCS). They provide subsidised journeys for their clients using volunteer drivers (who are reimbursed by the group at the HMRC approved mileage rate) and employ a paid part time coordinator. They cover the community council areas of Seil & Easdale, Luing, Kilninver & Kilmelford, Gelnorchy & Innishail, Avich & Kilchrenan, and Taynuilt.

Interloch Transport. This organisation operates throughout Dunoon, wider Cowal and on Bute and has primarily paid staff (manager, coordinator and drivers/assistants) using small wheelchair accessible minibuses. They come out to meet and assess client's needs before they are registered to use the service, so that they can cater for any specific requirements. In addition to transport services they will do shopping for customers and collect prescriptions – something to consider is the possibility that Community Transport needs in Oban might not simply be regarding transport.

Ulva Ferry Community Bus – this outfit operates a Section 22 demand responsive community bus service on the North West of Mull. A Section 22 community bus service is different from the groups mentioned above as it can carry fare paying passengers like a normal bus service and your concession cards are accepted. This however requires more work and expense than the options above.

Martin Arnold

Community Transport Officer, Argyll & Bute Council

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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles Area Community Planning Group****14 February 2018**

Agenda Item

Dates for future meetings – 2018/2019

Summary

The following report provides information relating to the proposed CPG meeting schedule for the period from August 2018 to June 2019. The proposed dates, times and locations are detailed in the Appendix to the report.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider and agree dates for meetings for the period from August 2018 to June 2019.

2. Recommendations

2.1 The Area Community Planning Group is asked to agree the dates for meetings as shown in the attached appendix.

3. Background

3.1 The dates for meetings of the CPG have already been agreed up until June 2018. The Council at its meeting held in November 2017 agreed a schedule of future meetings up till June 2019 including suggested dates for the Area CPG meetings.

3.2 According to the Terms of Reference the Area Community Planning Group should agree the schedule of meetings.

4. Detail

4.1 All Area CPG meetings are held on a quarterly basis in the months of May, August, November and February in line with the Terms of Reference which were agreed by the Group in March 2015. This cycle ties in with the meetings of the CPP Management Committee and allows for discussion to take place on the

relevant Outcomes prior to them being discussed by the Management Committee. .

- 4.2 The meetings of the Oban, Lorn and the Isles Area CPG will take place in the months of May, August, November and February and historically have been held alternately at either 2.00 p.m. or 6.30 p.m in the Corran Halls, Oban. It is suggested that a similar model is adopted for future meetings.
- 4.3 The pre-agenda process begins some weeks earlier, with meetings being held with the Chair and Vice-Chair to discuss the format of the agenda. A proposed timetable for the meetings and deadline dates for reports being submitted is attached as an Appendix to this report.

5. Conclusions

- 5.1 Given that the arrangement for meetings worked well in 2017/18 it is suggested that the CPG agrees to adopt a similar pattern for their meetings for the period from August 2018 to June 2019.

6. SOA Outcomes

- 6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

Shirley MacLeod, Area Governance Manager

For further information please contact:

Shona Barton, Area Committee Manager (01436) 657605

Appendix – Dates for future meetings

Call Out E-mail	Pre Agenda	Front Sheet Agenda Issue	Full Pack Agenda Issue	COMMUNITY PLANNING GROUP	Venue	Start time
Wednesday 27 th June 2018	TBC	Wednesday 18 th July 2018	Wednesday 8 th August 2018	Wednesday 15th August 2018	Corran Halls, Oban	6:30pm
Wednesday 26 th September 2018	TBC	Wednesday 17 th October 2018	Wednesday 7 th November 2018	Wednesday 14th November 2018	Corran Halls, Oban	2:00pm
Friday 21 st December 2018	TBC	Wednesday 16 th January 2019	Wednesday 6 th February 2019	Wednesday 13th February 2019	Corran Halls, Oban	2:00pm
Wednesday 20 th March 2019	TBC	Wednesday 10 th April 2019	Wednesday 1 st May 2019	Wednesday 8th May 2019	Corran Halls, Oban	6.30pm

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